

16-4-15

CITIZEN ADVOCACY CENTER
Building Democracy for the 21st Century



Citizen Advocacy Center
182 N. York St.
Elmhurst, IL 60126

April 5, 2016

Sauk Village Municipal Center
21801 Torrence Ave.
Sauk Village, IL 60411

Dear Sir or Madam,

Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et sec., this is a request for a copy of the following records:

1. Sauk Village's policy regarding the rental and/or usage of rooms at the Sauk Village Senior Center (21801 S. Torrence, Sauk Village, IL 60411).
2. Each of the following from the last two years:
 - Applications for the rental and/or usage of rooms at the Sauk Village Senior Center
 - Sauk Villages' responses to any and all of those applications
 - Any record of insurance policies purchased and/or submitted as part of the rental and/or usage agreements

If available, I'd like these records in electronic format.

If any record or portion of a record responsive to this request is contained in a record or portion of a record deemed unresponsive to the request, I would like to inspect the entire document. Under the Freedom of Information Act, all non-exempt portions of any partially-exempt documents must be disclosed.

I request a fee waiver as this information will be disseminated in the public interest. However, if a fee waiver is unavailable and any fee in excess of \$5 will be incurred in fulfilling this request, please obtain my approval before the fee is incurred.

If any records or portions of records are withheld, please state the exemption on which you rely, the basis on which the exemption is invoked, and the address to which an appeal should be addressed.

Thank you for your prompt consideration of my request. If you have any questions, or if I can be of assistance, please contact me at (630)833-4080 or bsilver@citizenadvocacycenter.org.

Sincerely,
Benjamin Silver
Community Lawyer